



# RAJASTHAN TECHNICAL UNIVERSITY, KOTA

Rawatbhata Road, Akelgarh, Kota- 324 010

Phone- 0744-2473003, Fax- 0744-2473002

No. RTU/Estate/F(6)/ CW-83 & Elect-27/2011-12/

Date:07.02.2012

## **Short Term NIT-13/2011-12**

Sealed Tenders are invited for the following work. Tender forms may be purchased from Estate Office, Admn. Block RTU Room No. 208 between 11:00 A.M. to 4:00 P.M. w.e.f. 08.02.2012 Last date of sale is 14.02.2012 at 12:00 P.M. Date of submission of Tenders will be 14.02.2012 upto 12:30 noon & shall be opened on same day at 03:00 P.M.

S.No.	Name of Work	Approximate Cost in Lacs	E.M.D. 2%	Tender Fee	Work Completion Time
1.	P/F of C.C. Inter Lock Block Pavement.	6.81	13,600/-	200/-	10 Days
2.	Supply of Electrical Items	4.11	8,500.00	200.00	21 Days

Only D.D. in favour of RTU, Kota shall be accepted. For item no.1 forms shall be issued only eligible firm having building work Govt. registration No. PAN No., Sales Tax clearance. & having for two no. works of same nature of Rs. 4 Lacs each in last 2 years (Completion certificate is must) & for Item no. 2 eligible firms having registered dealership for electrical items Govt. registration no. PAN No., Sales Tax clearance. & having two no. works of same nature of Rs. 4 Lacs each in last 2 years (Completion certificate is must) at the time of selling of Tenders. Tenders may also be downloaded through University website [www.rtu.ac.in](http://www.rtu.ac.in) however tenderer must quote his financial bid & eligibility documents in to separate envelops and in above conditions must be fulfilled by the tenderer before filling the application form.

Estate Officer

**RAJASTHAN TECHNICAL UNIVERSITY, KOTA**  
**ESTATE OFFICE**

No. RTU/F (6)/ESTATE/CW-83/2011-12/

DATE:

Name of work: - P/F of C.C. Inter lock Block Pavement at R.T.U. Garden & Main  
Entrance of R.T.U.

Name of Contractor & Address : \_\_\_\_\_

: \_\_\_\_\_

Tender Amount : 6, 81,000.00

Tender Fee : 200.00

E.M.D. : 13,600.00

Last Date of sale of Tender : 14/02/2012 at 12:00 Noon

Last Date of Deposit Tender form : 14/02/2012 upto 12:30 Noon

Date of Opening Tender form : 14/02/2012 at 03:00 P.M.

Work Completion Period : 10 Days

SNo.	Description	Qty.	Rate	Per	Amount
1.	Earth work in excavations over areas (exceeding 30 cm in depth, 1.5 Mtr. in width as well as 10 Sqm on plan) including disposal of excavated earth lead up to 50 Mtr. and lift upto 1.5 Mtr., disposed earth to be leveled and neatly dressed including stacking of useful material if available :  Ordinary rock	282.00	145.00	Cu-m	40,890.00
2.	Providing and laying in position cement concrete including curing, compaction etc. complete in specified grade excluding the cost of centering and shuttering - All work up to plinth level.  1 : 4 : 8 (1 cement : 4 coarse sand : 8 graded stone aggregate 40 mm nominal size).	94.00	1551.00	Sq-m	1,45,794.00
3.	Interlocking Concrete Block Pavement Providing and laying of Interlocking Concrete Block Pavements having thickness 80mm as per drawing and Technical Specification Clause 1504.	940.00	500.00	Sq-m	4,70,000.00

4.	Providing and laying in position cement concrete including curing, compaction etc. complete in specified grade excluding the cost of centering and shuttering - All work up to plinth level.  1 : 2 : 4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size).	11.43	2090.00	Cu-m	23,889.00
				<b>Total</b>	<b>6,80,573.00</b>
				<b>Say.=6.81 Lacs</b>	

Estate Officer

I/We agree of execute the above work at following rates as per enclosed terms & Conditions.

Add..... (In word) above on G-Schedule amount.

Add..... (In word) below on G-Schedule amount.

**Note-** The rates have been execution of work. I have also gone through the items & conditions and general rules & Direction carefully and agree to abide by those.

Signature of Contractor)

Date.....

Name.....

**TERMS AND CONDITIONS**

***NAME OF WORK***

NAME OF CONTRACTOR & ADDRESS :-----

MOBILE NO. :-----

- 1 . The rates including all T&P and scaffolding material.
- 2 The rates include all heights.
- 3 The rates cover protections of all places & things including cleaning of such places and things of all dropping & splashes of material.
- 4 Rates also include machine cleaning of floor and other things after completion of works.
- 5 Rates are valid for any variation in the total quantity of work.
- 6 The quality, quantity of raw material will be verified by the J. En (Civil) or authorized official for which the documentary evidence (such as bill/invoice batch No. etc) of purchase of all material used shall be submitted on demand. stone shall be from approved quarry.
- 7 Curing shall be performed as per the code practices.
- 8 The tenderer is required to submit the previous experience of the related work.
- 9 Conditional tender without Signature, unsealed tenders shall not be accepted. Tender copies issued by the Estate Deptt. shall be treated as valid copy. photocopy of Tender document or hand written copy should be treated as invalid (Even it they are 1<sup>st</sup> lowest) Tender copy downloaded from website must enclose all the mandatory requirements published in NIT. All such documents must valid on the day of opening. If any document not enclosed the tender shall be treated as invalid even if it is 1<sup>st</sup> lowest.
- 10 The rates quoted should be based on PWD integrated BSR 2010/2008 (Elect-Work)
- 11 In case of any typographical error or misprint in nomenclature the above BSR shall be binding and final.
- 12 PWF & AR form No.100 shall be the part of this tender document.
- 13 Additional term & conditions for payment and execution of work will be strictly as per the conditions of contract mentioned in PWF &AR & BSR-10
- 14 The college has the right to cancel any bid without assigning any reason.
- 15 The payment of the work will be made as per the actual measurement of each item submitted by the contractor in bill format and verified by J.EN. (Civil) authority.

- 16 The rates quoted include T&P& all material including curing.
- 17 The work shall be completed as per specification/ requirement with in the given time period. Otherwise necessary deduction will be made from the final payment as per provision of PWF & AR.
- 18 The contractor will deposit the performance guarantee @5% of the tendered amount (This 5% P.G. will include 2% E.M.) before issuing the work order. The SD will be returned as per the rule.
- 19 Contractor has to carried out mandatory test as per I.S.I/Direction of Engineer-In-Charge from the Government agency at his own cost.
- 20 Rates are valid for one year (even for any variation in the total quantity of work.
- 21 The white washing & distempering should be done only by using brush.
- 22 For white washing proper quantity of adhesive (Fevicol /DDL) should be mixed in time slurry.
- 23 Generally color/shade will be as per old coat. Any variation in color /shade may be done with the permission of Estate Officer. No extra payments shall be made for this work
- 24 If the work found satisfactory, the contract can be extended for one more year, with prior approval of the competent authority of RTU

ESTATE OFFICER

Note: The rates have been quoted after examining the site and the various difficulties likely to be encountered (considering the University working) during the execution of work. I have also gone through the term and condition and General rules & direction carefully and agree to abide by these.

Date:.....

Signature of Contractor

Name .....

Address:.....

.....

(GENERAL RULES & DIRECTION FOR THE GUIDANCE OF CONTRACTOR)

1. The acceptance of the tender will rest with the college authority who does not bind itself to accept the lowest tender, and reserve the right to reject any or all tenders received at any stage, without assigning any reason.
2. No refund of tender fee is claimable for tenders not accepted or returned or not submitted.
3. If any contractor, who having submitted a tender does not execute the agreement of start the work or does not complete the work and the work has to put re-tendering,. He shall stand debarred from participating in such re –tendering in addition to forfeiture of Earnest Money/Security deposit /Performance Guarantee and other action under agreement.
4. All tenders, in which any of the prescribed conditions are not fulfilled or which have been vitiated by errors in calculations, totaling or other discrepancies or which contain overwriting in figures or words, or correction not initialed and dated, will be liable to rejection.
5. The tender, while submitting tender, should provide adequate information regarding his financial, technical and organizational capacity and working experience to execute the work of the nature and magnitude.
6. In the event of the tender being submitted by a firm, it must be signed separately by each, partner, thereof, or in the event of the absence of any partner ,it must be signed on his behalf ,by a person holding a power of Attorney, authorizing his to do so. Such power of Attorney will be submitted with the tender and it must be disclose that the firm is duly registered under the Indian Partnership Act. by submitting a copy of registration certificate
7. If it is found that the tender is not submitted in proper manner, or contains too many corrections and or unreasonable rates or amounts, if would be open for the college authorities not to consider such tender, forfeit the amount of earnest money and/ or de-list the contractor.
8. Sales tax or any other tax or Income tax in respect of the contract shall be the responsibility of the Contractor, Deduction of Income Tax at source will be made as per provisions of the Income Tax Act. in force from the time to time.
9. The contractor should quote the rates only in one language, i.e .in Hindi or English , rates should be quoted in figures as well as in words. In case a contractor has quoted rates in both the languages and the rates so quoted differ, then the lower of the two shall be treated as the rate quoted by the contractor.
10. If on check, there are differences between the rate quoted by the Contractor in words and figures or in the amount worked out by him, the following procedure shall be followed.
  - a) Where , there is a difference between other rates in figures and words, lower of the two rates shall be taken as valid and correct.
  - b) When the rate quoted by the contractor in figures and in words tallies, but the amount is not worked out correctly , the rate quoted by the contractor shall be taken as correct and not the amount worked out.
  - c) While quoting rates, if rate/rates against any item or items are found to be omitted the rate given in G/Schedule by the deptt. for such items will be taken into account while preparing comparative statement and contractor shall be bound to execute such items on G-Schedule rates.
  - d) In case where percentage is given but the above or below not scored, the tender will be non-responsive.
  - e) In case of any other dispute the decision of the tender opening committee will be final.
11. The contractor shall comply with the provisions of the Apprenticeship Act 1961 and the rules and orders issued, there under, from time to time. If he fails to do so, his failure will be a breach of the contract and the original sanctioning authority in his discretion may cancel the contract. The contractor shall also be

- liable for any pecuniary liability arising on account of violations by him of the provisions of the Act.
12. The contractor shall read the specifications carefully before submitting the tender and also observe the site/working conditions.
  13. The site for execution of the work will be made available as soon as the work is awarded. In case it is not possible for the college to make the entire site available on the award of the work, the contractor shall arrange his working programme accordingly. No claim, whatsoever, for not giving the site in full on award or for giving the site gradually in parts will be tenable, the contractor may satisfy himself regarding the site, acquisition of land, approach roads working heights etc.
  14. Before submitting the tenders, it should be ensured that all the tender papers including terms and conditions and General Rules and Directions are signed by the contractor i.e. the contractor should sign each and every page of tender document before submitting.
  15. All additions, deletions, corrections and over writings, must be attested by the contractor at every page, so also by the officer opening the tenders, so as to make further disputes impossible on this score.
  16. If a tenderer reduces the rate voluntarily after opening the tenders negotiations, his offer shall stand cancelled automatically, his earnest money shall be forfeited and action for debarring him from business shall be taken as per enlistment rules.
  17. After acceptance of the tender, the contractor or all partners( in the case of partnership firm), will append photographs and signatures duly attested, at the time of execution of Agreement.

ESTATE OFFICER

SIGNATURE OF CONTRACTOR

Name:



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No. RTU/F(6)/ESTATE/Elect.-27/2011-12/

DATE :

## N.I.T. No.13 of 2012-13

Name of work:- : Supply of Electrical Items  
 Name of Contractor & Address : \_\_\_\_\_  
 : \_\_\_\_\_  
 Tender Amount : 4, 11,000.00  
 Tender Fee : 200.00  
 E.M.D. : 8,500.00  
 Last Date of sailing of Tender : 14.02.2012 at 12:00 Noon  
 Last Date of Deposit Tender form : 14.02.2012 at 12:30 Noon  
 Date of Opening Tender form : 14.02.2012 at 3:00 P.M.  
 Work Completion Period : 21 Days

S. No	Description	Qty.	Rate	Rupees	Remark
1	Supply of Switch 6 A, ISI Marked (IS: 3854) Flush type of Group-I Make:- Anchor (Penta), SSK (Topline), Precision (Prime), Elle(camel), Precision(prime)	500	17	8500	
2	Suooly of Flush type socket: 6 amp, ISI marked (IS: 1293) 3 / 5 pin.of Group-I Make:- Anchor (Penta), SSK (Topline), Precision (Prime), Elle(camel), Precision(prime)	400	18	7200	
3	Supply of Flush type socket: 16 amp, ISI marked (IS: 1293), 6 pin. of Group-I Make:- Anchor (Penta), SSK (Topline), Precision (Prime), Elle(camel), Precision(prime)	50	46	2300	
4	Supply of Flush type switch: 16 A, ISI marked (IS: 3854).of Group-I Make:- Anchor (Penta), SSK (Topline), Precision (Prime), Elle(camel), Precision(prime)	50	43	2150	
5	Supply of Bakelite Angle Holder: ISI marked, 6 A of Group-I Make:- Anchor, SSK, Precision, Vinay Elle, Precision, Cona.	100	18	1800	
6	Supply of 3-pin plug top 6 A, bakelite unbreakable, ISI Marked of Group-I Make:-Anchor, SSK, Precision, Vinay Elle, Precision, Cona.	50	26	1300	

7	Supply of 3-pin plug top 16 A, bakelite unbreakable, ISI Marked of Group-I Make:-Anchor, SSK, Precision, Vinay Elle, Precision, Cona.	15	37	555	
	Supply of Fluorescent tube rod				
	Fluorescent powder coted				
8	36 Watt of Group -I Make CG, Bajaj, Wipro, Surya, Havell's	300	56	16800	
9	18/20 Watt of Group -I Make CG, Bajaj, Wipro, Surya, Havell's	100	52	5200	
10	Supply of High Frequency Electronic Ballast 18/36 Watts for FTL	50	480	24000	
	Supply of starter for existing fluorescent lamp fixture				
11	FSU of Group I make CG, Havell's, GE, Bajaj, wipro	100	10	1000	
	Supply of High Pressure sodium vapour/high pressure Mercury vapour/ Metalhalide/ Halogen lamp of Group-I, Bajaj, CG, Havell's, GE, Philips, Surya				
	HPSV Tubular Lamp				
12	150 Watt	50	615	30750	
	HPMV Lamp				
13	125 Watts	25	180	4500	
	Metal Halide lamp double ended				
14	70 Watts	5	700	3500	
15	250 Watts	5	1170	5850	
	supply of low loss electromagnetic polyester copper ballast suitable for HPMV/HPSV/Metal halide lamp luminaire Make Group-I Bajaj, CG, Havell's, GE, Philips, Surya				
16	125 Watt	25	680	17000	
	For HPSV/MH Lamp				
17	70 Watt	10	700	7000	
18	150 Watt	40	1050	42000	
19	250 Watt	5	1480	7400	
20	Supply of Ignitor suitable for HPSV/MH lamp up to 30.00 Mtrs distance	40	270	10800	
	Supply of two pin energy efficient compact fluorescent lamp of Group I make				
21	11 Watt	20	99	1980	
22	18 Watt	20	156	3120	

	Supply of 240/415 V MCB with positive isolation of breaking capacity not less than 10 KA(B/C/D tripping characteristic) ISI marked IS 8828(1996)/ Conforming to IEC60898 of Group I make				
23	6A to 32A rating	10A-100 Nos, 20A-100 Nos, 32A-50 Nos, Total=250 nos	143	35750	
	Triple Pole & neutral MCB				
24	63 A Rating	20	1309	26180	
	Providing double ball bearing capacitor start ceiling fan of approved make complete with regulator and other accessories				
25	1200 mm Sweep of Group-1 Make CG, Bajaj, Havell's, Khaitan, Orient	60 Nos	1203	72180	
	Supplying of PVC insulated and unsheathed stranded/ Solid ISI marked aluminium conductor (IS:694) of 1.1 kV grade. Of Group I make, RR Cable, Polycab, Finiolex, National, RPG, Ekta, KEI, Havell's				
26	4x10.0 sq. mm	250 mtr	40	10000	
27	2x2.5 sq mm	500 Mtr	7	3500	
	<b>Sub total</b>				<b>352315</b>
	<b>Part-B(Non-BSR items)</b>				
	<b>Makes for item no- 28 &amp; 29: R R Kable, Polycab, National, Havell's</b>				
28	Flexible wire, 23/76, ( 01 Roll = 90 meter)	4 Roll	320 per roll	1280	
29	Cu Wire of 0.75 mm <sup>2</sup> : FR, PVC coated, unsheathed, multi strand ISI marked (IS: 694) of 1.1 kV grade. (1 Roll= 100 meter)	5 Roll	600 per roll	3000	
30	PVC Casing Capping, ISI double lock, 32 mm X 12 mm. <b>Make: Policab, Precision, Clipsal</b>	100 Mtr	20	2000	
31	PVC Tape Roll , ( <b>Red, Yellow, Green and Black</b> ), <b>Make: Steel Grip or equivalent</b>	100	7	700	
32	Capacitor: for Ceiling Fan, 2.5 µFD Make: EPCOS, L & T, SIEMENS	250	15	3750	

	<b>Makes for item no- 33,34&amp; 35: Jaishree, Allied Ceramics, JP and IEC</b>				
33	Insulator, PIN Type, 11 kV	25	200	5000	
34	Insulator, Disc Type, 11 kV	10	300	3000	
35	D O Fuse (15 and 25 Amp), 11 kV	15A-50, 25A-50, Total = 100 Nos	25	2500	
	<b>Makefor item no 36,37 &amp;38: RE, EEC SECURE, HPL, CONZERV, L &amp; T or equivalent Electronic Energy Meters:</b>				
	Supply of IP: 5I direct operated, 3 X 240 Volts AC (440 V line to line), 50 Hz, tamper proof electronic energy meter, with LED & electro mechanical counter display system, with indications for earth tamper, phase available, reverse current, meter calibration indication, Power consumption less than 1 W, class 1.0 accuracy, operating voltage range: 150-300 Volts AC, Single Phase, 300 – 600 Volts L – L, 4-wire direct connected meter (whole current). Meter base & cover should be polycarbonate/engineering plastic. External terminal block as per IS: 13779, with the facility to register reading accurately, all as per domestic application confirming to IS: 13779, IEC: 1036, with proper sealing (meter testing certificate & calibration certificate will be essentially required).				
36	3-Φ Energy Meter: 10-60 A Range	6	1400	8400	
37	3-Φ Energy Meter, Panel Type: with CT, 03 Nos. for 3 phase arrangement, suitable for the power measurement up to 100 kW Load.	2	1700	3400	
38	1-Φ Energy Meter, 10-40 A Range	20	500	10000	
	<b>Hylem Sheets: 3 mm thick, Anchor, Greenlum, Capital make. S. No. 39-42.</b>				
39	5' X 5' X 3 mm, with cutting for 5 A Switch & Socket	100 No	10	1000	
40	6' X 8' X 3 mm	200 No	7	1400	
41	8' X 10' X 3 mm, with cutting for 5 to 6 Switches & 1 Socket of 5 A.	50 No	15	7500	
42	12' X 15' X 3 mm, with cutting for 8 to 10 Switches of 5 A.	10 No	20	200	
43	Hand Gloves, insulation suitable for working on 11 kV lines.	04 Pair	610	2440	

44	Emergency Light with Two Tubes & dry battery. BPL, Phillips, CG make.	2	990	1980	
45	Combination Plier insulated with thick C.Sleeve,with joint cutter, length 210 mm Generally Conforming to IS 3650-1982, Make Taparia, Jhalani, Var	10	226	2260	
46	Multipurpose digital line tester, length 130 mm with neon bulb Make taparia or equivalent	10	94	940	
47	insulated screw Drivers, blade length 200 mm, blade dia 4.0 mm tip dimension 4.0x0.6 mm make: Taparia, Jhalani or equivalent	10	39	390	
48	Sledge Hammer Head Only, 1350 Gms	2	310	620	
49	Safety belt for electrical and linemen, ISI Mark	2	500	1000	
50	20" Tool BAG With steel handle suitable for electricians	2	500	1000	
51	Electric impact drill machine, 600 W or more, 13 mm size 220 V, 50 Hz	1	1500	1500	
		Grand total:- <b>417575.00</b>			
		Say 4.60 Lacs			

**Note:- Firm has to supply minimum 1/3 No. Sample of each items (of different company where as applicable) for approval before award of the work.**

Estate Officer

I/We agree of execute the above work at following rates as per enclosed terms & Conditions.

Add..... (In word) above on G-Schedule amount.

Add..... (In word) below on G-Schedule amount.

**Note-** The rates have been execution of work. I have also gone through the items & conditions and general rules & Direction carefully and agree to abide by those.

Signature of Contractor)

Date.....

Name.....

## सप्लाई हेतु विशेष नियम व शर्तें

Name of Work:- Supply of Plumber Item for Estate Department.

### नियम व शर्तें:-

1. निविदा प्रक्रिया में भाग लेने वाले सप्लायर इलेक्ट्रीकल सामान का आर्थोराइज्ड डीलर होना चाहिए।
2. निविदा प्रक्रिया में भाग लेने वाले सप्लायर के पास पेन नं. सेल्स टेक्स क्लियरेंस, टीन नं. होना चाहिए इन्कम टैक्स, सेल्स टेक्स, वैट इत्यादि की नियमानुसार कटौती आर.टी.यू. द्वारा की जावेगी।
3. कार्य-आदेश का निर्णय जी-शिडयूल की कुल कीमत (Total Value) पर (न्यूनतम दर दाता के पक्ष में) किया जावेगा।
4. सामान की दर में सभी प्रकार के टैक्स,आर.टी.यू. सम्पदा स्टोर तक का भाडा (अर्थात् सामान आर.टी.यू. सम्पदा स्टोर में जमा करवाना होगा) कॉन्ट्रेक्टर प्रोफिट आदि सभी लाभ शामिल है।
5. 21 दिवस में सप्लायर सामान सप्लाई नहीं करता है तो आर.टी.यू. प्रशासन खुले बाजार से सामान खरीदने को स्वतंत्र होगा खुले बाजार से खरीदा गया सामान की कीमत निविदा में प्राप्त कीमत से अधिक रहती है तो कीमत का अंतर सप्लायर से वसूल किया वसूल किया जावेगा विषय मे खरीदे गए माल रु बिल सप्लायर को मान्य होगा। एवं धरोहर राशि जब्त कर ली जायेगी।
6. प्राप्त दरें 01 वर्ष के लिए लागू होगी लेकिन सक्षम अधिकारी की अनुमति से तो कॉन्ट्रेक्टर की समयावधि 01 वर्ष के लिए बढ़ाई जा सकेगी (पूर्व तय दर एवं मात्रा व नियम-शर्तों के अनुसार)।
7. अन्य सभी सामान्य शर्तें GF&R के अनुसार होंगी। एवं अन्य शर्तें संलग्न है।
8. निविदा सप्लायर्स द्वारा किसी प्रकार की शर्त मान्य नहीं होंगी।

संपदा अधिकारी

निविदादाता के हस्ताक्षर



RAJASTHAN TECHNICAL UNIVERSITY  
RAWATBHATA ROAD, KOTA-324010  
Phone: 0744-2473931

GENERAL TERMS AND CONDITIONS  
CONDITIONS OF TENDER AND CONTRACT FOR OPEN TENDER

(See Rule 68, GF& AR, Govt. of Rajasthan)

**Note: Tenderers should read these conditions carefully and comply strictly while sending their tenders**

1. Tenders must be enclosed in a properly sealed envelope according to the directions given in the tender notice.
2. "Tenders by bona-fide dealers" :— Tenders shall be given only by bona-fide dealers in the goods. They shall, therefore, furnish a declaration.
3. (i) Any change in the constitution of the firm, etc., shall be notified forth with by the contractor in writing to the purchase officer and such change shall not relieve any former member of the firm, etc., from any liability under the contract.  
  
ii) No new partner/partners shall be accepted in the firm by the contractor in respect of the contract unless he/they agree to avoid by all its terms, conditions and deposit with the purchase officer a written agreement to this effect. The contractors receipt for acknowledgement or that of any partners subsequently accepted as above shall bind all of them and will be sufficient discharge for any of the purpose of the contract.
4. Sales Tax Registration and Clearance Certificate: No Dealer who is not registered under the Sales Tax Act/ VAT prevalent in the State where his business is located shall tender. The Sales Tax Registration Number/TIN No. should be quoted and a sales tax/VAT clearance certificate from the Commercial Taxes Officer of the Circle concerned shall be submitted without which the tender is liable to rejection.
5. Income Tax Clearance Certificate: Bidders will have to submit an Income Tax Permanent Account Number.
6. Tender forms shall be filled in ink or typed. No tender filled in pencil shall be considered. The tenderer shall sign the tender form at each page and at the end in token of acceptance of all the terms and conditions of the tender.
7. Rate shall be written both in words and figures. There should not be errors and/or over-writings. Corrections if any, should be made clearly and initialed with dates. The rates should mention element of the Rajasthan State Sales Tax and Central Sales Tax/VAT etc. separately.

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8. All rates quoted must be FOR destination/RTU Kota and should include all incidental charges except octroi, Central/Rajasthan Sales Tax which should be shown separately. In case of local supplies the rates should include all taxes, etc., and no cartage or transportation charges will be paid by the Rajasthan Technical University and the delivery of the goods shall be given at the premises of Purchase Officer. Goods to be purchased are for the purpose of official use, hence octroi is not payable. The rates, therefore, should be exclusive of octroi, and local tax. In case goods to be purchased are for the purpose of resale or use as manufacture of any goods for sale, the rates shall be inclusive of octroi and local tax. In the former case, a certificate in the prescribed form will be furnished along with the supply order.
9. (i) Comparison of Rates:— In comparing the rates tendered by firms outside Rajasthan and those in Rajasthan but not entitled to Price Preference under the Rules, the element of Rajasthan Sales Tax shall be excluded whereas that of Central Sales Tax shall be included.  
(ii) While comparing the rates in respect of firms within Rajasthan, the element of Rajasthan Sales Tax shall be included.
10. Price Preference:— Price preference/preference will be given to the goods produced or manufactured by Industries of Rajasthan over goods produced or manufactured by Industries out side Rajasthan as per Purchase of Stores (Preference to Industries of Rajasthan) Rules, 1995.
11. Validity:—Tenders shall be valid for a period of Six months from the date of opening of tender.
12. The approved supplier shall be deemed to have carefully examined the conditions, specifications, size, make and drawings, etc., of the goods to be supplied. If he has any doubts as to the meaning of any portion of these conditions or of the specification, drawing, etc., he shall, before signing the contract, refer the same to the Purchase Officer and get clarifications.
13. The contractor shall not assign or sub-let his contract or any substantial part thereof to any other agency.
14. Specifications:—  
(i) All article supplied shall strictly conform to the specifications, trade mark laid down in the tender form and wherever articles have been required according to ISI specifications, those articles should conform strictly to those specifications and should bear such marks.  
(ii) The supply of articles marked with asterisk/at serial number....., shall in addition, conform strictly to the approved samples and in case of other

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- material where there are no standard or approved samples, the supplier shall be of the very best quality and description. The decision of the Purchase Officer/Purchase Committee whether the articles supplied conform to the specifications and are in accordance with the samples, if any, shall be final and binding on the tenderers.
- (iii) Warranty/Guarantee clause:— The tenderer would give guarantee that the goods/stores/articles would continue to conform to the description and quality as specified for a period of ..... days/months from the date of delivery of the said goods/stores/articles to be purchased and that notwithstanding the fact that the purchaser may have inspected and/or approved the said goods/stores/ articles, if during the aforesaid period of ..... days/ months, the said goods/ stores/ articles be discovered not to conform to the description and quality aforesaid or have determined (and the decision of the Purchase Officer in that behalf will be final and conclusive), the purchaser will be entitled to reject the said goods/ stores/ articles or such portion thereof as may be discovered not to conform to the said description and quality, on such rejection the goods/articles/ stores will be at the sellers risk and all the provisions relating to rejection of goods, etc., shall apply. The tenderer shall if so called upon to do, replace the goods, etc., or such portion thereof as is rejection by the Purchase Officer, otherwise the tenderer shall pay such damage as may arise by reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the Purchase Officer in that behalf under this contract or otherwise.
- (iv) In case of machinery and equipment also, guarantee will be given as mentioned in clause (iii) above and the tenderer shall during the guarantee period replace the parts if any and remove any manufacturing defect if found during the above period so as to make machinery and equipments operative. The tenderer shall also replace machinery and equipments in case it is found defective which cannot be put to operation due to manufacturing defect, etc.
- (v) In case of machinery and equipment specified by the Purchase Officer the tenderer shall be responsible for carrying out annual maintenance and repairs on the terms and conditions as may be agreed The tenderer shall also be responsible to ensure adequate regular supply of spare parts needed for a specific type of machinery and equipments whether under their annual maintenance and repairs rate contract or otherwise. In case of change of model he will willwgive sufficient notice to the Purchase Officer who may like to purchase spare parts from them to maintain the machinery and equipments in perfect condition.

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15. Inspection:—  
(i) The Purchase Officer or his duly authorized representative shall at all reasonable time have access to the suppliers premises and shall have the power at all reasonable time to inspect and examine the materials and workmanship of the goods/equipment/ machineries during manufacturing process or afterwards as may be decided.  
(ii) The tenderer shall furnish complete address of the premises of his office, godown and workshop where inspection can be made together with name and address of the person who is to be contacted for the purpose. In case of those dealers who have newly entered in business, a letter of introduction from their bankers will be necessary.
16. Samples:— Tenders for articles marked within the schedule shall be accompanied by two set of samples of the articles tendered properly packed. Such samples if submitted personally will be received in the office. A receipt will be given for each samples by the officer receiving the samples. Samples if sent by train, etc., should be dispatched freight paid and the R/R or G.R. should be sent under a separate registered cover. Samples for catering/food items should be given in a plastic box or in polythene bags at the cost of the tenderer.
17. Each sample shall be marked suitably either by written on the sample or on a slip of durable paper securely fastened to the sample, the name of the tenderer and serial number of the item, of which it is a sample in the schedule.
18. Approved samples would be retained free of cost upto the period of six months after the expiry of the contract. The Rajasthan Technical University shall not be responsible for any damage, wear and tear or loss during testing, examination, etc., during the period these samples are retained. The Sample shall be collected by the tenderer on the expiry of stipulated period. The Rajasthan Technical University shall in no way make arrangements to return the samples. The samples uncollected within 9 months after expiry of contract shall be forfeited by the Rajasthan Technical University and no claim for their cost, etc., shall be entertained.
19. Samples not approved, shall be collected by the unsuccessful tenderer. The Rajasthan Technical University will not be responsible for any damage, wear and tear, or loss during testing, examination, etc., during the period these samples are retained. The uncollected samples shall be forfeited and no claim for their cost, etc., shall be entertained.
20. Supplies when received shall be subject to inspection to ensure whether they conform to the specifications or with the approved samples. Where necessary or prescribed or practical, tests shall be carried out in Rajasthan Technical

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- University laboratories, reputed testing house like Sri Ram Testing House, New Delhi and the like and the supplies will be accepted only where the articles conform to the standard of prescribed specifications as a result of such test.
21. Drawl of Samples:—In case of tests, samples shall be drawn in four sets in the presence of tenderer or his authorized representative and properly sealed in their presence. Once such set shall be given to them, one or two will be sent to the laboratories and/or testing house and the third or fourth will be retained in the officer for reference and record.
22. Testing charges:— Testing charges shall be borne by the Rajasthan Technical University./by the bidder if mentioned specifically. In case urgent testing is desired to be arranged by the tenderer or in case of test results showing that supplies are not up to the prescribed standards or specifications, the testing charges shall be payable by the tenderer.
23. Rejection:
- (i) Articles not approved during inspection or testing shall be rejected and will have to be replaced by the tenderer at his own cost within the time fixed by the Purchase Officer.
- (ii) If, however, due to exigencies of Rajasthan Technical University work, such replacement either in whole or in part, is not considered feasible, the Purchase Officer after giving an opportunity to the tenderer of being heard, shall for reasons to be recorded, deduct a suitable amount from the approved rates. The deduction so made shall be final.
24. The rejected articles shall be removed by the tenderer within 15 days of intimation of rejection, after which Purchase Officer shall not be responsible for any loss, shortage or damage and shall have the right to dispose of such articles as he thinks fit, at the tenderer's risk and on his account.
25. The tenderer shall be responsible for the proper packing so as to avoid damage under normal conditions of transport by sea, rail and road or air and delivery of the material in good condition to the consignee at destination. In the event of any loss, damage, breakage or leakage or any shortage the tenderer shall be liable to make good such loss and shortage found at the checking/inspection of the materials by the consignee. No extra cost on such account shall be admissible.
26. The contract for the supply, can be repudiated at any time by the Purchase Officer, if the supplies are not made to his satisfaction after giving an opportunity to the tenderer of being heard and recording of the reasons for repudiation.
27. Direct or indirect canvassing on the part of the tenderer or his representative will be a disqualification.

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28. (i) Delivery' period:— The tenderer whose tender is accepted shall arrange supplies within a period of ..... from the date of supply order/by .....as under:—

S. No.	Items	Quantity	Delivery period
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(ii) Extent of quantity-Repeat orders:— If the orders are placed in excess of the quantities shown in the tender notice; the tenderer shall be bound to meet the required supply. Repeat orders may also be placed on the rate and conditions given in the tender provided that the repeat orders are up to 50% of the quantity

originally purchased and the period is not more than one month from the date of expiry of last supply. If the tenderer fails to do so, the Purchase Officer shall be free to arrange for the balance supply by limited tender or otherwise and the extra cost incurred shall be recoverable from the tenderer.

(iii) If the Purchase officer does not purchase any of the tendered articles or purchases less than the quantity indicated in the tender form, the tenderer shall not be entitled to claim any compensation.

29. Earnest Money:—

(a) Tender shall be accompanied by an earnest money o as mentioned in the advt. without which tenders will not be considered. The amount should be deposited in

either of the following forms in favour of, Rajasthan Technical University, KOTA

(i) Cash through treasury challan deposited under head "8443-Civil Deposits-103-Security Deposits".

(ii) Bank Drafts/Bankers Cheque of the scheduled Bank.

(b) Refund of earnest money: — The earnest money of unsuccessful tenderer shall be refunded soon after final acceptance of tender.

(c) Partial exemption from earnest money:— Firms which are registered with Director of Industries Rajasthan, shall furnish the amount of earnest money in respect of items for which they are registered as such subject to their furnishing registration certificate in original or Photostat copy or a copy thereof duly attested by any Gazetted Officer from the Director of Industries Rajasthan, at the rate of 1% of the estimated value of the tender shown in NIT.

(d) The Central Government and Government of Rajasthan Undertakings need not furnish any amount of earnest money.

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- (e) The earnest money /security deposit lying with the Department /office in respect of other tenders awaiting approval or rejected or on account of contracts being completed will not be adjusted towards earnest money/security money for the fresh tenders. The earnest money may however, be taken into consideration in case tenders are re-invited.
30. Forfeiture of earnest money:— The earnest money will be forfeited in the following cases:
- (i) When tenderer withdraws or modifies the offer after opening of tender but before acceptance of tender.
  - (ii) When tenderer does not execute the agreement if any, prescribed within the specified time.
  - (iii) When the tenderer does not deposit the security money after the supply order is given.
  - (iv) When he fails to commence the supply of the items as per supply order within the time prescribed.
31. Agreement and security deposit:—
- (i) Successful tenderer will have to execute an agreement in the Form 17 within a period of 7 days of receipt of order and deposit security equal to 5% of the value of the stores for which tenders are accepted within 15 days from the date of despatch on which the acceptance of the tender is communicated to him.
  - (ii) The earnest money deposited at the time of tender will be adjusted towards security amount. The Security amount shall in no case be less than earnest money.
  - (iii) No interest will be paid by the department on the security money,
  - (iv) The forms of security money shall be as below :—
    - (a) Cash/Bank Draft/Bankers Cheque/Receipted copy of challan.
    - (b) Post-office Savings Bank Pass Book duly pledged.
    - (c) National Savings Certificate, Defence Savings Certificates, Kisan Vikas Patras, or any other script/instrument under National Savings Scheme for promotion of small savings, if the same can be pledged. These certificates shall be accepted at surrender value.
  - (v) The security money shall be refunded within one month of the final supply of the items as per purchases order in case of one time purchase and two months in case delivery is staggered, after the expiry of contract on satisfaction

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- completion of the same or after the expiry of the period of guarantee if any, whichever is later and after satisfied there are no dues outstanding against the tenderer.
- (vi) Firms registered with the Director of Industries Rajasthan in respect of stores for which they are registered, subject to their furnishing the registration in original from the Director of Industries or a Photostat copy or a copy thereof duly attested by any Gazetted Officer will be partially exempted from earnest money and shall pay security deposit at the rate of 1% of the estimated value of tender.
- (vii) Central Government and Government of Rajasthan Undertakings will be exempted from furnishing security amount.  
Forfeiture of Security Deposit: — Security amount in full or part may be forfeited in the following cases : —
- (i) When any terms and conditions of the contract is breached.
- (ii) When the tenderer fails to make complete supply satisfactorily. Notice of reasonable time will be given in case of forfeiture of security deposit. The decision of the Purchase Officer in this regard shall be final.
- (iii) The expenses of completing and stamping the agreement shall be paid by the tenderer and the department shall be furnished free of charge with one executed stamped counter part of the agreement.
32. (i) All goods must be sent freight paid through Railways or goods transport. If goods are sent freight to pay, the freight together with departmental charge 5% of the freight will be recovered from the supplier's bill.
- (ii) R.R. should be sent under registered cover through Bank only.
- (iii) In case supply is desired to be sent by the Purchase Officer by passenger train, the entire railway freight will be borne by the Department.
- (iv) Remittance charges on payment made shall be borne by the tenderer.
33. Insurance:
- (i) The goods will be delivered at the destination godown in perfect condition. The supplier, if he so desires, may be insured the valuable goods against loss by theft, destruction or damage, by fire, flood, under exposure to whether or otherwise viz., (war rebellion, riot, etc.,). The insurance charges will be borne by the supplier and State will not be required to pay such charges, if incurred.

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- (ii) The articles may also be got insured at the cost of the Purchaser, if so desired by the Purchaser. In such cases, the insurance should invariably be with Life Insurance Corporation of India or its subsidiaries.

34. Payments:

- (i) Advance payment will not be made except in rare and special cases. In case of advance payment being made, it will be against proof of despatch and to the extent as prescribed in financial powers by rail/reputed goods transport companies, etc., and prior inspection, if any. The balance if any will be paid on receipt of the consignment in good condition with the certificate to that effect endorsed on the inspection not given to the tenderer.
- (ii) Unless otherwise agreed between the parties, payment for the delivery of the stores will be made on submission of bill in proper form by the tenderer to the Purchase Officer in accordance with GF & AR all remittance charges will be borne by the tenderer.
- (iii) In case of disputed items, 10 to 25% of the amount shall be with held and will be paid on settlement of the dispute
- (iv) Payment in case of those goods which need testing shall made only when such tests have been carried out, test results received conforming to the prescribed specification.

35. The time specified for delivery in the tender form shall be deemed to be th essence of the contract and the successful tenderer shall arrange supplies within the period on receipt of the firm order from the Purchase Officer.

36. Recoveries:— Recoveries of liquidated damages, short supply, breakage, rejected

articles shall ordinary be made from bills. Amount may also be withheld to the extent of short supply, breakages, rejected articles and in case of failure in satisfactory replacement by the supplier along with amount of liquidated damages shall be recovered from his dues and security deposit available with the department. In case recovery is not possible recourse will be taken under Rajasthan PDR Act or any other law in force.

37. Tenderers must make their own arrangements to obtain import licence, if necessary.

38. If a tenderer imposes conditions, which is in addition to or in conflict with the conditions mentioned herein, his tender is liable to summary rejection. In any case none of such conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of tender issued by the Purchase officer.

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39. The purchase Officer reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons and accept tender for all or anyone or more of the articles for which tenderer has been given or distribute items of stores to more than one firm/supplier.
40. The tenderer shall furnish the following documents at the time of execution of agreement: -
- (i) Attested copy of partnership Deed in case of Partnership Firms.
  - (ii) Registration Number and year of registration in case partnership firm is registered with Registrar of Firms.
  - (iii) Address of residence and office, telephone numbers in case of Sole Proprietorship.
  - (iv) Registration issued by Registrar of Companies in case of Company.
41. If any dispute arise out of the contract with regard to the interpretation meaning and breach of the terms of the contract, the matter shall be referred to by the Parties to the Head of the Department who will appoint his senior most deputy as the sole Arbitrator of the dispute who will not be related to this contract and whose decision shall be final.
42. All legal proceeding, if necessary arise to institute may by any of the parties (Rajasthan Technical University or Contractor) shall have to be lodged in courts situated in Rajasthan and not elsewhere.
- THE BIDDERS MUST NOTE IT CAREFULLY THAT IN THE EVENT OF ANY CONFLICTING CLAUSES IN TERMS AND CONDITIONS AND GENERAL TERMS AND CONDITIONS, THE CLAUSE MENTIONED UNDER THE HEADING "TERMS AND CONDITIONS" WILL BE APPLICABLE.**

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