



# RAJASTHAN TECHNICAL UNIVERSITY, KOTA

## RPET – 2008

### B. Architecture (B. Arch.)

#### General Instructions for Candidates of Rajasthan Domicile and KM (Kashmiri Migrants) Regarding Online Counseling for B.Arch.

1. This year Rajasthan Technical University (RTU) is conducting online counseling for Rajasthan Pre Engineering Test- 2008 (RPET), for admissions to 1st year in B. Arch. Course, in collaboration with National Informatics Center (NIC), **Govt. of India.**
2. **For admission to B.Arch. course** a candidate must appear for NATA (National Aptitude Test in Architecture) in 2008 conducted by the council of Architecture. However, their merit shall be decided by admission committee of RPET–2008 based on the ranking of NATA (Valid Score of NATA) and marks obtained in the qualifying examination i.e. XII examination. The eligibility criteria (as per Council of Architecture) and other details are available in the RPET-2008 information brochure available on the RTU website. Candidates are advised to go through the guidelines of Council of Architecture and RPET-2008 information brochure before applying for admission in B.Arch. course)
3. Allotment to seats will be through online counseling only.
4. To participate in online counseling, it is mandatory for every candidate to register himself/herself on the counseling website <http://rtuadmissions.nic.in> as per the counseling schedule.
5. The counseling schedule is declared on the website.
6. Information related to online counseling will be displayed on the website. Candidates are advised to visit the website <http://rtuadmissions.nic.in> and [www.rtu.ac.in/rpet-2008](http://www.rtu.ac.in/rpet-2008) regularly to know the latest updates.
7. Candidates can fill application form or register themselves from any where **through internet** or from nearby **Help Centers/ Participating Engineering and Management Institutes** (PIs) set up by RTU. Candidate does not have to pay any charge at the help center (HCs)/ **PIs** for the services provided by them. (List of Help Centers with their addresses and Phone Nos will be available on the website).
8. **For first time entry in the website, candidate has to fill following entries in a data entry form available on the website.**
  - a. **Roll No of NATA**
  - b. **Candidate's Name**
  - c. **Father's Name**
  - d. **Mother's Name**
  - e. **Postal Address**
  - f. **City**
  - g. **District**
  - h. **Pin Code**
  - i. **STD Code**
  - j. **Land Line Telephone Number**
  - k. **Mobile Number**
  - l. **Sex**
  - m. **Category 1 (Gen/OBC/SC/ST)**
  - n. **Category 2 (PH/KM)**
  - o. **Category 3 (Ex1/Ex2/Ex3/Ex4)**
  - p. **Date of Birth**
  - q. **Age as on 1.10.2008 (must be born on or after 2.10.1985)**
  - r. **XII qualifying examination % Marks**
  - s. **NATA-2008 Valid Score**
9. A merit list will be prepared after summing the marks of XII qualifying examination and valid score of NATA – 2008 in the ratio of 50:50. Once a list is prepared the RPET-2008 will provide a roll number (RPET-NATA-2008) to each of the candidate and the merit list containing new RPET-NATA-2008 roll number will be displayed on the web site as per the counseling procedure.
10. **Registration Fee:** Candidate whose name appear in the merit list displayed by RPET-2008 on the web site, irrespective of his/her category, will have to deposit counseling fee of Rs. 10000/- (in cash only) at any branch of State Bank of Bikaner and Jaipur (**SBBJ**) **Bank** in “**RPET-2008 Fee Account**” of RTU (A/C No. 61050142248) and keep the counter foil to show at the time of admission. The Challan Form is to be downloaded from our web site. The bank will provide **Journal No.** to the candidate (do not forget to take the Journal No. on the counterfoil i.e. your copy, from the bank). Out of this Rs. 10000/- , Rs. 9500/- will be adjusted later in the admission fee.

11. **RPET-NATA-2008 Roll No., Name, Mother's Name and Date of Birth strictly as per the details filled by the candidate in the data entry form.** Candidates are advised in their own interest to keep above data confidential, to avoid misuse by another candidate. For any misuse coordinator RPET-2008 or RTU shall not be held responsible.
12. **Login ID and Password:** On registration, candidate's RPET-NATA-2008 Roll No shall be used as User ID and Password will be as given by the candidate, which is to be used for subsequent logins. After successful registration, candidate should get confirmation message. In case a candidate does not get the confirmation message then please re-register yourself. Candidate has the option to change the password at any stage.
13. Candidates are advised in their own interest to remember their Password and keep it highly confidential, to avoid misuse by another candidate. For any misuse coordinator RPET-2008 or RTU shall not be held responsible.
14. **Forgot Password** option will help to re-generate the forgotten password.
15. After successful login, candidate's home page will be opened and following options will be available.
- Registration Details
  - Edit Registration Details
  - Available Choices
  - Fill Choices
  - Display Filled Choices.
  - Change Password
  - Indicative Seat
  - Provisional Allotment Letter
16. **Choice Filling:** You can fill/ modify/ delete choices of institute using "**Fill Choice**" option, during the choice filling period as mentioned in the counseling schedule. Filled choices can be viewed through "**Display Filled Choices**".
17. **Seat Matrix:** Latest seat matrix will be available on the website during choice filling period. Any addition/deletion/modification in the Institute list will be updated on the website only.
18. **Choice Saving:** During the choice filling process, candidate has to **save** his choices at the end of each fill/modify session, through the "**Save**" option. The candidate can modify the saved choices any number of time during the scheduled choice filling period. Candidate should ensure to save his filled/ modified choices before exiting the fill/modify session.
19. **Choice Locking:** After filling of choices and making all modifications candidate should finally lock the filled choices through "**Final Lock**" option. It should be done only when the candidate is confident about the choices, he/she has filled. "**Final Lock**" will ensure that the choices can not be modified further.
20. Once the choice filling period is over, choice filled by the candidate (either Saved or Locked) shall be considered as final and no change will be permitted.
21. **Allotment:** After the choice filling period is over, all filled choices of all registered candidates will be considered for allotment of seats as per merit (Rank), category of the candidates and the availability of seats.
22. **Allotment Letter:** The result of the allotment of seats will be published on the website as per schedule. The allotment is purely provisional and subject to verification of original documents/ **credentials** etc. Candidate should print the allotment through the website. Allotment letter will not be sent by post.
23. **Deposit Balance Fees:** After allotment of seat, the candidate should first deposit balance amount of fee, as per the allotment letter, in any of the branches of SBBJ bank, within the specified period as mentioned in the allotment letter or counseling schedule in the same account number (61050142248) of SBBJ Bank.
24. **Reporting:** After depositing the balance fee, the candidate is required to report at the allotted institute within the specified period (as per the counseling schedule) along with the originals, **Photo** and two attested photocopies of the documents / testimonials/ certificates/ proof of deposition of **registration fee & balance fee** in the designated bank. Candidate has to enter his **RPET-NATA-2008 Roll No** and **Password** at the allotted institute to show his presence and to complete the allotment procedure.
25. If candidate does not report by the stipulated reporting period, his/her allotted seat will be cancelled and the candidate will not have any claim on the vacant seat whatsoever. Such vacant seats will be available for second counseling.

### 2<sup>nd</sup> Round of Counseling

26. **Eligibility:** The candidates who have been allotted a seat **or** not allotted seat **or** could not join the allotted institution can participate in the second round of counseling against the available vacant seats declared on the counseling website.
27. The candidates, who would like to change their earlier allotted seats, will also be permitted to participate in the 2nd round of counseling. For this purpose:
- It is mandatory to give a declaration/consent to participate in the 2nd round of counseling.
  - In case RPET allots a new institute through 2nd counseling the earlier allotted seat will automatically become vacant.
  - Candidate's admission to the earlier allotted seat will stand cancelled automatically and the vacated seat would be allotted automatically to another candidate.

28. For 2<sup>nd</sup> counseling a fee of Rs. 500/- will be charged (see details on website after 1<sup>st</sup> counseling) from those candidates who were allotted a seat but did not report to the allotted institute or did not pay balance fee and now wants to participate again in 2<sup>nd</sup> round of counseling. Candidates who could not get a seat in 1<sup>st</sup> round are exempted from this 2<sup>nd</sup> counseling fee. Similarly, 2<sup>nd</sup> counseling fee is exempted for those candidates who have been allotted a seat, have reported and joined the institute but wish to participate in 2nd counseling.
29. Candidate has to fill fresh set of choices on the website for the 2<sup>nd</sup> round of counseling.
30. Updated procedure of online counseling is available on the website. Candidates are advised to refer the website for latest information. For any other information /problem faced you may contact Central Control Room of RTU at Phone no. (0744)2473900, 2473901; E-mail id: rpetadmission\_rj@nic.in.
31. After depositing the counseling fee (Rs.10000/-) you are requested to log in only after and on 09.09.2008 as per counseling schedule.

### Online Counseling Stages (Summary)

Stages	Action to be taken by the Candidate
<b>First Counseling</b>	
Online Application Form Filling	Fill the Data Entry Form available on the website
Declaration of Merit List	Get your RPET-NATA-2008 roll number and your merit.
Registration Fee Deposit Period	Get bank deposit slip.
Registration Period	Get Login and Password.
Choice Filling Period	Fill/modify/delete and save the choice. Finally lock (using FINAL LOCK option) the choices carefully.
Seat Allotment	Get the Information about the allotted seat.
Balance Fee Deposit Period	Get bank deposit slip.
Reporting Period	Submit relevant documents & Bank deposit slip at the allotted institute.
<b>Second Counseling</b>	
Registration Period II	Give consent for second counseling
Choice Filling Period II	Fill fresh choices
Seat Allotment II	Get information about the new allotment
Reporting Period II	Report at the newly allotted Institute.

### Counseling Schedule

S. No.	?WukØe	Event	Date	
			<u>ROUND-I</u>	<u>ROUND-II</u>
1	vku&ykbZu vkonu vkeæ.k	Inviting online Application	01/09/08 to 05/09/08	N/A
2	efjV l pph dk izd'ku	Publication of Merit List	08/09/2008	N/A
3	i at hdj.k 'kq'd tek djuk	Registration Fee Deposit	08/09/08 to 10/09/08	N/A
4	i at hdj.kj il n i fir'zo il n dks can djuk	Registration, Choice Filing & Locking	09/09/08 to 11/09/08 (9 PM)	22/09/08 to 25/09/08 (9 PM)
5	l hv vkoW/u dh ?kksk.kk	Declaration of Seat Allotment	12/09/08	26/09/08
6	'kksk 'kq'd tek djuk	Balance Fee Deposit	13/09/08 to 16/09/08	26/09/08 to 29/09/08
7	vkoWVr dkyst ea i o'sk ifdz; k i w k z djuk	Completion of Admission Process at PIs	15/09/08 to 18/09/08	27/09/08 to 30/09/08
8	fjDr l hvka dk izdVhdj.k	Display of Vacant Seats	19/09/08	-