



Rajasthan Technical University, KOTA

RPET - 2008

Admission through AIEEE

(Approximately 3500 seats)

General Instructions Regarding Online Counseling for Candidates belonging to outside the State of Rajasthan

1. This year Rajasthan Technical University (RTU) is conducting online counseling for Rajasthan Pre Engineering Test - 2008 (RPET) for admission in B.E./B.Tech/B.Arch course, in collaboration with National Informatics Center (NIC), Govt. of India.
2. Approximately 3500 number of seats (15% seats of total seats) in 77 Government Aided and Private Engineering Colleges for admission in B.E./B.tech./B.Arch. in the State of Rajasthan (except MNIT, BITS Pilani and other deemed Universities) are filled through candidates having domicile certificate of outside Rajasthan State who have qualified in AIEEE-2008 and having upper age limit of 23 years as on 1.10.2008 (born on or after 2.10.1985).
3. Allotment of seats will be through online counseling only and purely on the basis of AIEEE all India rank.
4. To participate in online counseling, it is mandatory for every candidate to register himself/herself on the counseling website <http://rtuadmissions.nic.in> as per the counseling schedule.
5. The counseling schedule is available on the website.
6. Information related to online counseling will be displayed on the website. Candidates are advised to visit the website <http://rtuadmissions.nic.in> and www.rtu.ac.in/rpet-2008 regularly to know the latest updates.
7. **Registration Fee:** Before registration, every candidate, irrespective of his/her category, will have to deposit counseling fee of Rs. 10000/- (in cash only) at any of the Core Banking Solution (CBS) branch of **Punjab National Bank (PNB)** in “**RPET-2008 FEE ACCOUNT**” of RTU (For A/C No. use **PAY FEE MENU Institute ID AIEE1**) and keep the counter foil to produce at the time of admission. The fee has to be deposited in the preprinted Challan Form which is to be downloaded from our website. The bank will also provide 11 digits transaction code to the candidate (do not forget to take the transaction code from bank). Out of this Rs.10000/- an amount of Rs. 9500/- will be adjusted later in the admission fee of Rs.42000/-. In addition to the admission fee of Rs.42000/- a sum of Rs.2000/- (caution money) shall be paid by the selected candidate at the at any of the Core Banking Solution (CBS) branch of **Punjab National Bank (PNB)** in “**RPET-2008 FEE ACCOUNT**” of RTU (For A/C No. use **PAY FEE MENU Institute ID AIEE2**).
8. Candidates can register themselves from any where through internet.
9. **For first time entry in the website, candidate has to provide Roll No., Application No., Name, and Date of Birth strictly as per the AIEEE-2008 Score Card.** Candidates are advised in their own interest to keep above data confidential, to avoid misuse by another candidate. For any misuse of Password Coordinator RPET-2008 and RTU shall not be held responsible.
10. **Login ID and Password:** On registration, candidate's Roll No. shall be used as User ID and Password will be as given by the candidate, which is to be used for subsequent logins. After successful registration, candidate should get confirmation message. In case a candidate does not get the confirmation message then please re-register yourself. Candidate has the option to change the password at any stage.
11. Candidates are advised in their own interest to remember their Password and keep it highly confidential, to avoid misuse by another candidate. For any misuse Coordinator RPET-2008 and RTU shall not be responsible.
12. **Forgot Password** option will help to re-generate the forgotten password.
13. After successful login, candidate's home page will be opened and following options will be available.
 - a) Registration Details
 - b) Edit Registration Details
 - c) Available Choices
 - d) Fill Choices
 - e) Display Filled Choices.
 - f) Change Password
 - g) Indicative Seat
 - h) Provisional Allotment Letter
14. **Choice Filling:** You can fill/modify/delete choices of institute using “**Fill Choice**” option, during the choice filling period as mentioned in the counseling schedule.

- Filled choices can be viewed through “**Display Filled Choices**”.
15. **Seat Matrix:** Latest seat matrix will be available on the website during choice filling period. Any addition/deletion/modification in the institute list will be updated on the website only.
 16. **Choice Saving:** During the choice filling process, candidate has to **save** his choices at the end of each fill/modify session, through the “**Save**” option. The candidate can modify the saved choices any number of time during the scheduled choice filling period. Candidate should ensure to save his filled/ modified choices before exiting the fill/modify session. Candidates are advised to fill maximum number of choices.
 17. **Choice Locking:** After filling of choices and making all modifications candidate should finally lock the filled choices through “**Final Lock**” option. It should be done only when the candidate is confident about the choices, he/she has filled. “**Final Lock**” will ensure that the choices can not be modified further.
 18. Once the choice filling period is over, choice filled by the candidate (either Saved or Locked) shall be considered as final and no change will be permitted.
 19. **Allotment:** After the choice filling period is over, all filled choices of all registered candidates will be considered for allotment of seats as per merit (Rank), category of the candidates and the availability of seats.
 20. **Allotment Letter:** The result of the allotment of seats will be published on the website as per schedule. The allotment is purely provisional and subject to verification of original documents/ **credentials** etc. Candidate should print the allotment letter through the website. Allotment letter will not be sent by post.
 21. **Deposit of Balance Fees:** After allotment of seat, the candidate should first deposit balance amount of fee (Rs. 32500/- + Rs.2000/- = Rs. 34500/), as per the allotment letter, in any of the CBS branches of **Punjab National Bank** (PNB) in “**RPET-2008 FEE ACCOUNT**” of RTU (For A/C No. **use PAY FEE MENU Institute ID AIEE2**) within the specified period as mentioned in the allotment letter/counseling schedule.
 22. **Reporting:** After depositing the balance fee, the candidate is required to report at the allotted institute within the specified period (as per the counseling schedule) along with the **Photo**, original **documents** and two attested photocopies of the documents /testimonials/certificates/proof of deposition of **registration fee & balance fee** in the designated bank. Candidate has to enter his AIEEE-2008 Roll No. and Password at the allotted institute to show his presence and to complete the allotment procedure.
 23. If candidate does not report by the stipulated reporting period, his/her allotted seat will be cancelled and the candidate will not have any claim on the vacant seat whatsoever.
 24. Reported candidates who have been allotted a seat in a college wish to upgrade to his/her higher choice will have to give consent on the web site for up gradation.
 25. Candidates are advised to keep in touch with the website for latest information. For any other information /problem faced you may contact Central Control Room of RTU at Phone no. (0744) 2473900, 2473901 E-mail id: RPETadmission-rj@nic.in.
 26. After depositing the fee you are requested to log in only after and on 28.08.08 only.

Online Counseling Stages (Summary)

Stages	Action to be taken by the Candidate
First Counseling	
Registration Fee Deposit Period	Get bank deposit slip.
Registration Period	Get Login and Password.
Choice Filling Period	Fill/modify/delete and save the choice. Finally lock (using FINAL LOCK option) the choices carefully.
Seat Allotment	Get the Information about the allotted seat.
Balance Fee Deposit Period	Get bank deposit slip.
Reporting Period	Submit relevant documents & Bank deposit slip at the allotted institute.
Consent for up gradation	Give the consent on the web for up gradation to higher choioce.