



RAJASTHAN TECHNICAL UNIVERSITY  
KOTA

No.RTU/Exam/SISS-60

Dated: 25-11-06  
5.12.06

**OFFICE ORDER**

Vice Chancellor is pleased to rationalize and revise the fee structure of various activities of the Rajasthan Technical University with immediate effect i.e. from 25.11.2006 as mentioned below:

**A. Enrollment**

S.No	Activity/Item	Fee in Rs.
1.	Enrollment Fee including cost of one set of enrollment form (i.e. Rs. 50/-), issue of enrollment card and eligibility fee.	
	• Raj. Board	200/-
	• Central Board	300/-
	• Other than Raj & Central board in India	500/-
	• Board of Tech. Education, Rajasthan	200/-
• All Other Cases (NRI, Foreign students)	5000/-	
2.	Issue of Duplicate Enrollment card	100/-
<b>A.1 Late Fee for Enrollment in addition to normal fee</b>		
1.	Student Late fee	
	• delays of upto 15 days	Rs. 100/-
	• Beyond 15 days upto Nov. 30, every year	Rs. 250/-
	• After commencement of first examination	Rs. 500/-
	• After results of first examination	Rs. 1000/-
• For delayed submission of required documents	Rs. 250/-	
2.	Late fee to be paid by colleges (Payable for delay in forwarding the information/documents)	Rs. 1000/- per day of delay

**B. Examination Fee including cost of examination form**

- For submitting the examination forms with fee by college to the RTU: Within seven days of the last date for student
- No examination form shall be accepted after 10 days of the last date.

*Handwritten signature*



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Course		
Under Graduate	<b>Main Exam.</b> For examination conducted annually	Rs. 1000/- per examination for annual scheme
	For examination conducted per semester without project work	Rs. 750/- per semester
	For examination conducted per semester with project work	Rs. 1000/- per Semester
	<b>Back examination</b> For examination conducted annually	Rs. 250/- each subject with maximum equal to fee for main examination
	For examination conducted per semester	
	<b>Back examination</b> <b>Project Examination</b>	Rs. 250/-
	<b>Improvement in sessional and/or term tests</b>	Rs. 50/- per subject
Post Graduate Degree & Diploma	<b>Main Exam.</b> For examination conducted annually	Rs. 1500/-
	For examination conducted per semester	Rs. 1000/-
	<b>Back examination</b> For examination conducted annually	Rs. 250/- each subject with maximum equal to fee for main examination
	For examination conducted per semester	
	Thesis/Project	Rs. 500/-
Doctoral/ Post Doctoral	Student Registration	Rs. 1000/-
	Renewal of Registration	Rs. 750/-
	Synopsis presentation	Rs. 1500/-
	Thesis Submission including evaluation	Rs. 1500/-
	Resubmission of thesis if re-evaluation by previous examiner has been desired	Rs. 1500/-

**B.1 Examination Late fee (In addition to examination fee)**

1.	Student Late fee	
	<ul style="list-style-type: none"><li>• Delay upto 10 days</li></ul>	Equal to the examination fee
	<ul style="list-style-type: none"><li>• Beyond 10 days but not beyond 15 days of the last date without late fee (explicit written permission from VC, RTU shall be obtained by the student).</li></ul>	Double the examination fee
2.	Late fee to be paid by colleges (Payable for delay in forwarding information/documents)	Rs. 500/- per day of delay



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**C. Fee for Degree, Provisional Certificate and Consolidated Mark sheets** at the end of course (To be deposited with the examination fee for the examination after which the degree is scheduled to be awarded). Rs. 500/-

**D. 1 Re-evaluation Fee:** Rs. 200/- Each theory subject. No revaluation permitted if the candidate has appeared in the subject as a candidate for back examination.

**D.2. Re-totalling only:** Rs. 100/- each theory subject.

**E. Miscellaneous Fee**

S.No.	Item	Fee
1.	Extra copy of enrollment form	Rs. 50/-
2.	Extra copy of examination form	Rs. 100/-
3.	Duplicate admit card by the university	Rs. 100
4.	Duplicate Mark list for annual/ semester examination	Rs. 150/- each mark sheet + Rs. 50/- for each elapsed academic year.
5.	Issue of consolidated mark sheet for each academic session	Rs. 300/- each academic session + Rs. 50/- for each elapsed academic year
6.	Duplicate copy of consolidated mark sheet for the course	Rs. 500/- each mark sheet + Rs. 50/- for each elapsed academic year
7.	Duplicate copy of provisional certificate	Rs. 500/- + Rs. 50/- for each elapsed academic year
8.	Duplicate Degree	Rs. 1000/-+ Rs. 50/- for each elapsed academic year
9.	Issue of verified and sealed transcripts	Rs. 200/- each transcript
10.	Correction in mark sheets	Rs. 100/- each mark sheet
11.	Change of Name of student *	Rs. 1000/-
12.	Change of branch of student *	Rs. 250/-
13.	Change of college of student *	Rs. 1000/-
14.	Verification of genuineness of student record	Rs. 150/- each set
15.	Late submission of marks of each component i.e. practical, sessional, term test, Internal assessment (To be paid by college)	Rs. 1500/- per subject per examination per component.

\* Students affected by this activity after the enrollment, are required to re-apply for getting the revised-enrollment no. with prescribed fee as above.

  
Registrar

**OFFICE OF THE DIRECTOR EXAM, RAJASTHAN TECHNICAL  
UNIVERSITY, KOTA**

(C-8)

No. RTU/F(23)Exam-2/2006/253-254

Date:09/01/07

**OFFICE ORDER**

The issue of the remuneration to the internal and external examiner in the practical examinations was discussed in the faculty of Engineering & Architecture as per the para 5 D of minutes of the said faculty dt. 30.11.06. In the light of the financial burden in lieu of such remuneration it has not been found feasible to pay remuneration to the examiners of practical examination of UG classes without enhancing the examination fee. In order to keep the student examination fee at reasonable level it has been resolved that;

1. University will not pay any remuneration to the internal and external examinations for practical examinations of UG classes for all Courses.
2. The colleges can conduct practical examinations with their own faculty member provided one of the two examiners possess teaching experience of 5 or more years. In case faculty with 5 years experience is not available with institute the university will appoint the external examiners on request from such Colleges. The Colleges have to intimate in this regard to the University one month in advance. The TA/DA and remuneration @ Rs.10/- per students shall be paid by the respective colleges, to such external examiners.
3. External examiners will be appointed for PG and higher examinations as per norms and remuneration shall be paid to them as per prevailing rates.
4. The university reserved the right to appoint external examiners under the circumstances, deemed fit in respect of any college.

  
REGISTRAR

Copy to:

1. P.S. to Hon'ble VC
2. F.O., RTU
3. All Principal of affiliated colleges
4. Guard File

  
REGISTRAR