



**OFFICE OF THE DIRECTOR ACADEMICS**  
**RAJASTHAN TECHNICAL UNIVERSITY, KOTA**  
**Rawatbhata Road, Kota - 324010,**  
Ph.No.-0744-2473015, Fax No.- 2473857 e-mail rtu.dir.acad@gmail.com

No: RTU/Acad./F(17)04/11/5408

Date: 30.11.2011

**To**  
**Principal/Director**  
**All affiliated colleges**

Please refer to the advertisement issued by AICTE declaring 31<sup>st</sup> Dec., 2011 as last date for the submission of proposals for 2012-13. In view of this, existing institutes seeking No Objection Certificate (NOC) from Rajasthan Technical University, Kota for the following are advised to submit the applications along with all supporting documents, as per the guidelines for NOC enclosed, before 20<sup>th</sup> Dec., 2011 providing sufficient time for necessary action.

1. Closure of Courses/Programs/Reduction/Increase in Intake
2. Conversion of Women only Institute to Co-Ed Institute
3. Change of Name of the Institute
4. Change of Site/Location of the Institute
5. Closure of Institute

Also trusts/societies seeking stamped receipt of DPR for the new institutes, are required to refer the enclosed guidelines.

**Director (Academics)**



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**Guidelines regarding NOC from Rajasthan Technical University, Kota**  
**for the approval of AICTE for the session 2012-13**

**(A) Affiliated colleges of RTU going to apply for the NOC for the following purposes are required to submit the documents, as per the case mentioned below, along with the application:**

**(1) Closure of Program/Course and Variation in intake (reduction)**

- (a) Resolution by the trust/society
- (b) Affidavit on Rs.100/- non-judicial stamp (Refer page 176-177 of APH 2012-13).
- (c) NOC issued by State Government
- (d) Requisite fee for the reduction in intake and closure ( program / course) is @ Rs. 25,000/- per 30 students’.
- (e) Detail of the re-arrangements ensuring the education of existing students.

**(2) Change of Name of Institute**

- (a) Resolution by the trust/society.
- (b) Affidavit on Rs.100/- non-judicial stamp (Refer page 176-177 of APH 2012-13).
- (c) NOC issued by State Government.

**(3) Change of status from Women College to Co-Ed. Institute**

- (a) Resolution by the trust/society.
- (b) Affidavit on Rs.100/- non-judicial stamp (Refer page 176-177 of APH 2012-13)
- (c) Certificate stating less than 40% admissions for the last three consecutive years issued from admission authority.
- (d) A certificate stating the actual enrollment of students for last three consecutive years issued by the Controller of Examinations, RTU, Kota.
- (e) Land related documents as per regulations.
- (f) NOC issued by State Government.

**(4) Change of Site/Location of the Institute**

- (a) Resolution by the trust/society.
- (b) Affidavit on Rs.100/- non-judicial stamp (Refer page 176-177of APH 2012- 13).
- (c) NOC issued by State Government.



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**(5) Closure of Institute**

- (a) Resolution by the trust/society.
- (b) Affidavit on Rs.100/- non-judicial stamp (Refer page 176-177 of APH 2012-13)
- (c) NOC issued by State Government.
- (d) Details of FD made with the University.
- (e) Requisite fee as per norms.
- (f) Detail of the re-arrangements ensuring the education of existing students.

**(B) Societies applying to start new college/applying for the additional new program/new course in an existing program/increase in intake in an existing course of B. Tech., MBA or MCA are required to submit following documents along with application to obtain stamped receipt of RTU:**

- (a) Detailed Project Report (DPR) applying for a new college.
- (b) Detailed statement about the provision made by the affiliated institute applying for additional new program/new course in an existing program/increase in intake in an existing courses of B. Tech. and programs of MBA & MCA.
- (c) Requisite affiliation fee (Refer to Notification No. RTU/F(17)1.4/07/3601, Dated. 21.07.2007 placed on website) and No. RTU F(17)1.4/06/2035-2151 Dated 12.09.2006.

**P.S : 1. It is advisable to deposit the requisite fee of RTU as mentioned above on or before 31.12.2011 to avoid any sort of penalty. For detail, please refer to website [www.rtu.ac.in](http://www.rtu.ac.in).**

**2. NOC will be issued only after the receipt of NOC from the State Government.**