

**APPLICATION FOR REFUND OF APPLICATION/COUNSELING FEE
(REAP-2017 / LEEP-2017 / CAM-2017 / RTU DAT-2017 Admission)
(To be sent through email on reaprefund17@rtu.ac.in)**

1	Name of Candidate	:	
2	Father's Name	:	
3	Admission category (Tick the Category)	:	REAP-2017 / LEEP-2017 / CAM-2017 / RTU DAT-2017 admission
4	Reason of Seeking Refund	:	<u>Double Payment/Choice Exhausted/Non-Reported/Applied for BTech and BArch both</u> (In case of double payment details given at S. No. 5 is mandatory, failing which refund application will not be considered)
5	Details of Paid Challan Nos: (This may be taken from admission Portal at the link of "FORGET APPLICATION NO.")	:	<u>(a) Transaction successfully made (FORM FILLED):</u> Challan No/ Txn ID...../ Amount Rs..... <u>(b) Transaction failed but amount debited from my bank a/c (FORM PENDING & EXCESS/DOUBLE PAYMENT):</u> 1. Challan NoBank Ref.....Rs..... 2. Challan NoBank Ref.....Rs..... 3. Challan NoBank Ref.....Rs..... 4. Challan NoBank Ref.....Rs..... <div style="text-align: right;">Total Rs.</div>
6	I hereby undertake that I have deposited an excess fee amount Rs...../- as above and requested that the same may please be refunded to my following bank a/c (scan copy of cancel cheque/ pass book enclosed) and I shall be liable for any claim arising out of reconciliation:- Bank Name: Account Holder Name:..... Bank A/c no: IFSC Code: Bank Branch address: Candidate Mobile No.		
For office use (REAP-2017)			
Cashier: Excess/Double payment for Rs..... has been verified as per bank statement of REAP-2017 / LEEP-2017/CAM-2017/RTU DAT-2017 and necessary entries are made in records for this refund.			
			(Sign & Date)
AAO-I/II: Checked and found correct.			
			(Sign & Date)
AR (F&A) & OIC: For perusal and approval, please			
			(Sign & Date)
Comptroller			

