



**Office of the Convenor, REAP-2017,
Rajasthan Technical University, Kota (Raj) – 324010.**

Instructions for internal sliding in REAP-2017

Following Internal sliding guidelines are circulated to assist the Institutes perform the process of Internal sliding:

1. There shall be internal sliding among the students of Rajasthan Domicile admitted in an institute as per the declared schedule of REAP-2017 (REAP-2017 schedule is available on the REAP-2017 website). The students of the respective institute shall be permitted to exercise their choice of branch within the admitted institute (by giving the choices in the option form in the order of preference to their Institute).
2. Only those students of RAJASTHAN DOMICILE who have reported in their allotted institute in Main round/ Upward movement will be eligible to participate in the process of Internal sliding. (Students who have taken admission in Outside Rajasthan (OR), Kashmiri Migrant (KM), Person with Disability (PwD) and Ex-servicemen (ExS) quota will be ineligible to participate in Internal Sliding).
3. The Physical presence of the student participating in Internal Sliding is a must and mandatory in the respective institute for Internal sliding.
4. The Institute shall display the exact timetable and time of events for Internal sliding to be held on 03/08/2017. The branchwise available seats for which the internal sliding is to be carried out shall be displayed by the respective institute on their notice board on or before 03/08/2017.
5. The internal sliding shall be carried out by the institutions concerned (on 03/08/2017) and the result of Internal sliding should be communicated to the REAP-2017 online (on email reap2017@rtu.ac.in) by 03/08/2017 evening in the prescribed Ms-Excel format. (Excel format is attached with this mail).
6. The list of the reported candidates who apply for the Internal sliding shall be available to the institutes (including candidate's details and REAP General Merit) online on the college portal of REAP-2017 website.
7. The Internal sliding allotment shall be done on the basis of the REAP-2017 General Merit of the candidate and the Option form submitted by the candidate in their respective Institute. The Option form should mention the branches in the order of preference. (A Sample Option form is attached for ready reference).
8. **The candidate who wishes to participate in the process of internal sliding should apply online on the link “Apply for Internal Slide” available on REAP-2017 counselling website. The last date to apply for Internal sliding is 02/08/2017.**
9. There shall be no reporting at the end of internal sliding and no change is permitted in the allotted branch after the internal sliding. The college authority shall notify and display the final allotted list after Internal sliding.
10. The vacant seats after Internal slide shall be included in the Spot/Special round.

Convenor, REAP-2017